

AEA-BOD Meeting Summary Thursday, September 13, 2018

Call To Order - 6:01 CDT

Moment of Silence -

Roll Call – Brian Smith, Jay Winslow, Amy Hall, Dennis Anderson, Terry Turner, Andy martin

* Dennis motioned to excuse Joylene Reavis. Andy seconded. Motion carried

Minutes will be recorded by Amy for Joylene

Convention BOD Minutes – * Brian motioned to accept the minutes as written. Amy seconded. Motion carried.

Treasurers Report - * Brian motioned to accept the Financial Report as written. Dennis seconded. Motion carried.

OLD BUSINESS

BOD Members Code of Conduct and Non-Disclosure Agreement - All forms have been signed and returned to the AEA office.

2017/2018 AEA Committees - All confidentiality agreements have been signed by information sensitive committee members.

Bookkeeping Compensation - The AEA bookkeeper is an independent contractor who must pay self-employment tax. The AEA bookkeeper is doing the duties of an Executive Director. There was discussion by the board to increase the bookkeeper's wages.

The bookkeeper is paid through the oil revenue. The many jobs involved include keeping the books, generating monthly reports, sending out and receiving bills, reporting taxes, renewing copyrights, answering questions that go to the AEA office, helping members fill out certification forms, update information, post information to the website, working with CBM member registrations, all other applications, etc.

* Jay motioned that we increase the bookkeeper pay to \$30 per hour and revisit this annually. New pay to be effective September 2018. Brian seconded. Motion carried.

Medical Insurance For AEA Members - "Is Medical Insurance a possibility as a group insurance?", was asked by a member at the annual meeting.. Terry thought that 30% of members may be interested. Group insurance possibilities were discussed, type, and issues with different states or international members. Jay will try to have some information at the next meeting.

2019 Convention BOD Days - All board members are not able to spend the extra days at convention like they have done in the past. In order to trim days at convention the board would need to have extra phone BOD meetings before and after convention to make up for the reduced time schedule

Dennis expressed his need to leave by noon on Sunday.

* Amy motioned to arrive on Wednesday, move the start of the Thursday meeting to 8 am instead of 9 am and leave Sunday afternoon with an extra phone meeting scheduled the week before and again the week after the convention. Jay seconded. Motion carried.

Region 4,5 & 6 - Terry Turner can continue to serve as Region 4, 5 & 6 Director and there is no need to discuss combining any Regions at this time.

Responding To BOD Emails - Please let us know, if you are "out of Pocket" for a few days. That way we will not expect your response to an email or phone call.

NOTE - more than one email can be listed on the communication register, if you use multiple devices. Please verify you are getting the AEA-BOD YahooGroups emails. Andy is still having issues with email and is working with Susan with him. Amy generally has email access when on she is not flying.

Dates for 2018/2019 AEA-BOD Meetings - Please recheck schedules and let us know, if a reschedule is necessary.

The board will meet the second Thursday of the month on –

Thursday, September 13, 2018
Thursday, November 08, 2018
Thursday, January 10, 2019
Thursday, February 14, 2019
Thursday, March 14, 2019
Thursday, April 11, 2019

Thursday, May 9, 2019
Thursday, June 13, 2019
Thursday, July 11, 2019
Thursday, August 08, 2019
Thursday, September 5, 2019 (possibly)

Discussion Board – “Discord” discussion board is FREE. Brian will help to set it up. Brian wanted to try out this platform as a discussion board that might be easier than email. He is currently in the process of getting the BOD members on. A smart phone would be required to use this with a phone.

Use # hashtags to group topics

The board will try this out for a bit to see how everyone likes it. To be discussed further next meeting.

Committee Reports

Phone - Only a few calls coming in. Website is answering most questions

AEA Newsletter – The editor sent an email regarding needed articles for upcoming issue.

The format used is MS Publisher. Someone is needed to set-up a mail service and populate it with member’s email addresses. Emails need to be updated with each newsletter. Do we have a volunteer to tackle this request?

We have 3 volunteers (two are new) on that committee. Could one or more of them do this???

The BOD voted at convention to change the newsletter to every 4 months. It was suggested to keep it as every 2 months. These are the reasons:

- Communication to the members often is important to keep the AEA alive and moving forward
- Most members are NOT on FB or YahooGroups
- I believe that I can get newsletter out on time better by not being on the board and only on 3(+) committees and not the liaisons either
- Cost for AEA thru ET&T for the newsletters that go out to snail mail people - 6 pages folded, max # for a certain price.

(although, this is expected to change when the IT and Newsletter committees are farther along with WORD PRESS)

AEA Website – No updates at this time.

Oil Committee - Oil committee meeting is scheduled for Sept 19th at 7 pm CDT (Andy will be there). They will begin discussion of American emu oil only being certified vs. the currently allowed foreign emu oil being certified, if it meets the requirements. There was approval from both the CBM members meeting and Annual Membership meeting members to continue looking into this further.

Also Country of Origin with flag or Country name as another option was discussed

Set Time for outgoing Board members to remain on YahooGroups Board List - * Brian motioned to allow outgoing board members to remain on the AEA-BOD list for 4 months after they leave the board. Amy seconded. Motion carried.

Tariffs for Importing Emu Oil and Emu Meat - BOD agreed that this should go to emu meat committee and oil committee for further discussion.

NEW BUSINESS

Thank you notes for convention donors and helpers? - Need a list of donors, addresses and donations and send Thank You cards. We need donation information.

Personal Hotel Charges - An "Invoice" has been sent to some of the AEA directors for personal room charges. Due to a mix-up in communication, these were personal charges that were charged to the AEA. These charges should have been paid by individuals before they left the hotel. The charges include - meals, bar bills, tips, room service and any other incidentals. Please respond to the AEA office with checks or questions. The AEA has already paid the hotel bill in full.

Pet Emu Owners - It was suggested that we encourage them to become members. It was thought that including pet owners may increase animal wellbeing. An increase in numbers might be good but pet discussion forums have a lot of really bad ideas out there, such as, emu food. Many want a mate for their pet however adult birds are unlikely to adapt to domestic life very easily.

Livestock of the America.com - They are hoping someone would be willing to be on an advisory board with regards to emu farming. Buy and sell animals on line. No emus listed at this time but it has a specific link. Would there a conflict of interest if we have someone serve as an advisor? It was asked if the AEA would incur any liability. The board will revisit this.

Arizona Membership Drive - Explore the membership possibilities of contacting emu owners living in Arizona or adjacent states.

Venue for AZ convention or future - Processing plants? Other animal related venue/Farmers Market?

Convention Speakers - Should we pay for higher quality convention speakers? Some members thought that we could have better speakers. A speaker from AARP was suggested

ADJOURN - 7:10 CDT * Brian motioned to adjourn. Andy seconded. Motion carried.