

# AEA Board Meeting Minutes

Monday ~ September 12, 2016

**Call to Order** – 7:15 pm

**Moment of Silence**

**Roll call** - JoAnna Stinar, Terry Turner, Carolyn Palo, Joylene Reavis, Betty Lou Cauffman & Jay Winslow  
Guest - Susan Wright

**Minutes** - \* Carolyn made a motion to accept the minutes as written. Joy abstained. Terry seconded. Motion carried.

**Treasurer's Report** – Approval postponed until all BOD can review the treasurers report. Vote will take place on AEA-BOD email list.

## OLD BUSINESS

**Betty Augustine's Resignation** – Newly elected treasurer, Betty Augustine's resignation was posted to the AEA-BOD list late September 11, 2016. E-mails of conversations between Betty, Susan Wright and Betty Lou Cauffman were posted to the AEA-BOD list.

### 1. **Convention Wind-up**

A. **Survey** – Carolyn has originals. Summary is in convention minutes.

### 2. **Membership Applications:**

A. **Susan Salnick**

B. **FA Fairbank**

\*Terry made a motion to approve Susan Salnick and FA Fairbanks as members provided paperwork has been submitted. Carolyn seconded. Motion carried.

C. **Mary Bush** – BOD will review when information is available.

3. **Policies & Procedures Manual** – Available on the AEA-BOD YahooGroups website under FILES.

4. **Copy of Nondisclosure Agreement & Code of Ethics** (For board to read and keep)

A. **Meeting attendance**

Information not received. Will review when available.

5. **Board Election History** – Terry appointed to replace Terry Spade. She thinks she was elected regional director in July 2016. Ballot must be checked to confirm.

6. **LB Certified Emu Oil - Batch Labeling** – Requested that the system not be changed due to costs and time involved.

\* JoAnna made a motion to NOT implement changes and to leave the system as it is. Terry seconded. Motion carried.

### 7. **Committee Reports**

A. **General Reports** – Region 1&2 and Region 3 have nothing to report.

Region 4,5 & 6 – Membership has increased in this region due to good promotion of the 2016 convention.

A. **Oil Committee** – Nothing to report. A meeting will be scheduled soon.

B. **Website** – Jay told us his friend does not host websites. He would host through GoDaddy or any other hosting site of our choice. \* Joy made a motion to use Heartland to build the new AEA website. Carolyn seconded. Motion carried.

8. **2017 Convention Report** – The 2017 convention contract has been signed by Betty Augustine.

**Convention Committee** – Chairs and members must be in place before December.

## NEW BUSINESS

1. **File Storage** – Susan Wright has volunteered to keep the AEA files in her fireproof safe. This keeps them from having to be transferred from BOD member to BOD member and it is a central location.

\* Joy motioned to keep the AEA files in Susan's safe. Carolyn seconded. Motion carried.

2. **Oil Infringement Position** – Tabled. Betty Lou will talk to Susan Wright to find out,

a. what is the monthly income from the oil certification fee,

b. how many hours it would take and

c. what Susan is thing about for compensation.

**Joe Cates Tape** - Betty Lou had the Joe Cates VHS tape converted to DVD. She will send it to ET&T for sale to members.

**Meeting Times** - Board agrees to change meeting times to 1 hour earlier, 4:00 pm Pacific ~ 5:00 pm Mountain ~ 6:00 pm Central ~ 7:00 pm Eastern

**Reasons Why Board Members Resign** - Betty Lou will send the list to Marcia Huddleston.

**Special Meeting Date** – A meeting will be scheduled for Monday September 26, 4:00 pm Pacific ~ 5:00 pm Mountain ~ 6:00 pm Central ~ 7:00 pm Eastern

**National Sheep & Goat Industry improvement Center** – Senator Grassley’s office told Terry that the farm bill will not be voted on for another year and a half. We will need to contact them next Spring to start work on including emus in this bill.

**By Laws Change** – Carolyn will look into making Section 4.10 E and 6.3 B match and bring her recommendations to the board.

**Liability Insurance** – A 3 year policy that can be used in Kansas has been purchased for the AEA Board \$2,868.00.

**Newsletter** – The deadline for articles is 1 week from today. Articles should be 6-10 sentences or more.

**AEA-BOD Removal** – Betty Lou will contact Susan Wright to remove Betty Augustine from the AEA-BOD email list.

**Next Meeting Agenda** – Discuss printing BOD minutes in the newsletter.

**ADJOURN** 9:23 pm \* Carolyn made a motion to adjourn. Terry seconded. Motion carried.